



HOLDSWORTH
YOUR PARTNER IN RESTAURATION

Prospect A/c No.

Account Application Form

Holdsworth is one of the UK's largest privately owned food service companies, engaging primarily in the distribution of frozen, chilled and ambient foods to the catering industry.

It is our policy to provide products and services that fully and consistently meet the agreed requirements of our customers. By choosing to open an account with us you will be able to take advantage of our excellent service, which includes:-

- | | |
|------------------------------------|--|
| * Competitive prices | * Regular promotional activity |
| * Extensive product range | * Menu planning service |
| * Dedicated Account Manager | * Order by telephone, online or mobile app |
| * Multi temperature delivery fleet | * Answer phone facility |

In order to process your account efficiently we respectfully request that you complete all of the required sections on this form.

Please be assured that your personal information will be treated with the utmost confidentiality and used only for the purpose of opening an account with our company.

If you require assistance or have any questions about this application form, please do not hesitate to contact our accounts department on 01298 873605.

Thank you for choosing to open an account with us, we look forward to being of service to you.

YOUR APPLICATION IS IMPORTANT TO US. PLEASE HELP US BY COMPLETING THIS FORM AND RETURNING THE BLUE COPY TO US BY RETURN OF POST.

UPON RECEIPT OF YOUR FORM WE WILL PROCESS YOUR APPLICATION PROMPTLY AND EFFICIENTLY.

Please turn over...

Chesterfield: 01298 871600

Evesham: 01386 442666

Bedford: 01234 742444

South Wales: 01873 811333

Michael I Holdsworth Limited

Tideswell Head Office

Manchester Road, Tideswell, Derbyshire, SK17 8LN

Tel: 01298 871435 Sales: 01298 871600 Accounts: 01298 873605 Fax: 01298 872277

Halifax: 01422 377255

Dorset: 01202 477597

Grimsby: 01472 353636

Aveley: 01708 864050

1) Limited Company Name: Registration No:

Trading Name: (if different from above)

Trading Address:

..... Post Code:

Tel No: Fax No:

How many years have you been trading at this address? yrs Are you a Franchisee? Yes No

Is the address you have given above (please tick) Letterhead enclosed

Your Home Rented/Leased Premises A Unit Public House

Other: (please specify).....

2) Type of Account Required:

Cash on Delivery Weekly Direct Debit
(3 working Days Notice)

Cheque on Delivery Standard Trading Terms by Monthly Direct Debit
(10 Working Days Notice)

Weekly Wednesday BACS Cleared Funds by the 20th of the month following the month of invoice by BACS

3) If your company is NOT Limited please give Proprietor's/Partner's or Franchisee's home address & details below:

(1) Name:..... D.O.B:
(for credit rating purposes only)

Address: Post Code:

(2) Name:..... D.O.B:
(for credit rating purposes only)

Address: Post Code:

(3) Name:..... D.O.B:
(for credit rating purposes only)

Address: Post Code:

If you have lived at the above address for less than three years, please give previous home address below:

(1) Name & Address:.....

(2) Name & Address:.....

(3) Name & Address:.....

4) Trade References: N.B. We regret that we are unable to accept references from breweries or competitors
(Credit customers only to complete)

(Applicants unable to provide Trade References will be asked to trade cash/cheque on delivery for an interim period)

(1) Name:.....

Address: Post Code:.....

Contact Details:..... Tel No:

Email:..... Fax No:

(2) Name:.....

Address: Post Code:.....

Contact Details:..... Tel No:

Email:..... Fax No:

5) Bank Details: (cheque and credit customers only)

Bank Name & Address:.....
 Post Code:

Account Name:

Account Number: Sort Code:

Type of A/c: Current Savings Length held: yrs

6) Admin Details:

Invoice Address: (if different from trading address)

Statement Address: (if different from trading address)

Email:..... To opt out of our News and Promotions please tick

Accounts Contact: Name..... Tel No:.....

7) Delivery Address: (if different from trading address)

Address:

..... Post Code:

Tel No: Fax No: Access Time Available:

8) Order Contact: Name..... Tel No:.....

9) Any Special Delivery Requirements:

10) Credit Limit Required (per month):	Credit Limit Given::
Please note that there is a min. order value of £100 on all accounts	Authorisation:

11) DECLARATION

I/We have read and understood the terms and conditions of trading as set out overleaf and I/We agree to be bound by them.
 I/We give consent for bank and trade references to be applied for as required. Also for Holdsworth to use a reputable Credit Referencing Company to gather information about individuals, companies and Directors relating to this application form.

Signature: Print Name: Position: Date:
 (Director/Partner/Proprietor or person who has authority to open an account and be liable for the company's debts)

Signature: Rep's Name: Depot: Date:
 (Representative of Michael I. Holdsworth Limited, T/A Holdsworth)

FOR OFFICE USE ONLY

Delivery Details: Sales Rating: Discount:..... Journey Week:..... Day:.....

Telesales Details: M Tu W Th F Sa Time:..... Telesales Contact:.....

Customer Outlet Type: **Runs:**/...../..... **Meat Customer:** Yes / No

Blue copy: Accounts Dept, White copy: Customer



Instructions to your Bank or Building Society to pay Direct Debit



HOLDSWORTH
YOUR PARTNER IN RESTAURATION

Name and full postal address of your Bank or Building Society branch:

.....Bank or Building Society
 Address:

..... Postcode:

Name(s) of Account Holder(s)

Bank/Building Society account number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------

Branch sort code (from the top right hand corner of your cheque)

<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>
----------------------	----------------------	---	----------------------	----------------------	---	----------------------	----------------------

Originator's Identification Number

7	5	9	2	4	5
---	---	---	---	---	---

Reference Frequency (delete as appropriate)

<input type="text"/>	WEEKLY / MONTHLY
----------------------	------------------

Instruction to your Bank or Building Society
 Please pay Michael I Holdsworth Ltd Direct Debits from the account detailed on this Instruction subject to the safeguards assured by The Direct Debit Guarantee. I understand that this Instruction may remain with Michael I Holdsworth Ltd and, if so details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks/Building Societies may not accept Direct Debit Instructions for some types of account.

TERMS & CONDITIONS OF TRADING
MICHAEL I HOLDSWORTH LIMITED (the Company)

- 1) STRICTLY CASH ON DELIVERY, unless otherwise agreed in writing by the Company
- 2) Credit will be granted by a Director of the Company, after a fully completed application form has been processed and certain financial criteria has been met.
- 3) Where credit facilities are granted, payment of the account(s) must be made by the **20TH OF THE MONTH, FOLLOWING THE MONTH OF INVOICE (standard trading terms)**, unless otherwise agreed in writing by the Company.
- 4) All goods are offered subject to availability on assembly of order.
- 5) The effective price is that ruling at the time of despatch.
- 6) VAT will be added to the invoice in accordance with Government legislation in force at the date of delivery.
- 7) Our minimum order value is **£100.00 (excl vat)**. Should an order be accepted below this value, no discount or special net prices will be applicable and a delivery charge will be added.
- 8) Goods ordered and delivered will be considered the responsibility of the customer and no returns will be accepted unless by specific agreement with a Director of the Company
- 9) The Company reserves the right to alter discount levels and/or agreed prices, for any reason, at any time.
- 10) All goods should be checked at the time of delivery. NO credit for damage or shortages can be allowed unless signed for at the time of delivery. Any returned goods must be in the original, undamaged, packaging.
- 11) The risk of loss or damage to the goods will pass to you, the customer, on delivery.
- 12) Legal ownership of the goods will not pass to you until the price for the goods has been paid in full.
- 13) A Director of the Company reserves the right to withdraw credit facilities, for any reason, at any time.
- 14) Failure to remit by the due date may result in suspension of deliveries until payment is received in respect of the outstanding monies or all monies owing to the Company, irrespective of the age of the debt.
- 15) The Company reserves the right to add costs to any account that are trading outside their agreed terms. The costs will be £25 per every £100 of outstanding amount(s), pro rata per day. (Maximum cost charge £1000). Costs will be invoiced accordingly.
- 16) If credit facilities are withdrawn the daily charge (point 15) will be applicable to all monies outstanding. Costs will be invoiced accordingly.
- 17) Should a bank transaction be dishonoured in any way, the Company has the right to withdraw credit facilities immediately, thereby making all outstanding monies due for payment.
- 18) There will be a £20 (inc vat) administration charge for any represented and/or dishonoured bank transactions rising to £25 (inc vat) after 3 represented and/or dishonoured bank transactions.
- 19) If any account is passed to a debt collector for recovery, credit facilities will automatically be withdrawn.
- 20) All credit notes must be claimed within six months from their tax date, otherwise they will become invalid.

* Please note calls may be recorded for training and quality purposes.

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your WEEKLY Direct Debit, Michael I Holdsworth Ltd will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request Michael I Holdsworth Ltd to collect a payment confirmation of the amount and date will be given to you at the time of request.
- If there are any changes to the amount, date or frequency of your MONTHLY Direct Debit, Michael I Holdsworth Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Michael I Holdsworth Ltd to collect a payment confirmation of the amount and date will be given to you at the time of request.
- If an error in the payment of your Direct Debit, by Michael I Holdsworth Ltd or your Bank/Building Society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Michael I Holdsworth Ltd asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

