



HOLDSWORTH

Account Application Form

Holdsworth is one of the largest privately owned food service companies, engaging primarily in the distribution of frozen, chilled and ambient foods to the catering industry.

It is our policy to provide products and services that fully and consistently meet the agreed requirements of our customers. By choosing to open an account with us you will be able to take advantage of our excellent service, which includes:-

- | | |
|-----------------------------------|--------------------------------|
| * Competitive Prices | * Regular Promotional Activity |
| * Substantial Product Range | * Menu Planning Service |
| * Representation at Your Premises | * Full Telephone Sales Service |
| * Complaints Procedure | * Answer phone Facility |
| * Fully Refrigerated Vehicles | * Excellent IT Systems |

In order to ensure that the processing of your account runs smoothly we respectfully request that you complete all of the required sections on this form, please be assured that your personal information will be treated with the utmost confidentiality and used only for the purpose of opening an account with our company.

If you need assistance or have any questions about this application form, please do not hesitate to contact our accounts department on 01298 871435.

Thank you for choosing to open an account with us.

YOUR APPLICATION IS IMPORTANT TO US. PLEASE HELP US BY COMPLETING THIS FORM AND RETURNING THE BLUE COPY TO US BY RETURN OF POST.

UPON RECEIPT OF YOUR FORM WE WILL PROCESS YOUR APPLICATION PROMPTLY AND EFFICIENTLY.

Please turn over.....



Cert. No. 99/100



Holdsworth Distribution Centre, Hinton on the Green, Evesham, Worcestershire WR11 2QL Telephone: 01386 442666 Fax: 01386 4428 88

Raglan House, Elvicta Business Park, Crickhowell, Powys NP8 1EB Telephone: 01873 811333 Fax: 01873 811771

Michael I Holdsworth Limited

Manchester Road Tideswell Derbyshire SK17 8LN
Telephone 01298 871435 Fax 01298 872277

DEPOTS

Old Hasland Road, Hasland, Chesterfield Derbyshire, S41 0RW Telephone: 01246 200001 Fax: 01246 222650
92-93 St James Mill Road, Northampton NN5 5JP. Telephone: 01604 581411 Fax: 01604 581864



1) Depot Tideswell Chesterfield Northampton Evesham Wales

2) Type of account required Cash on delivery Cheque on delivery Direct Debit Other

3) Trading Name:
Trading Address:
.....
Post Code:
Tel No: Fax No:
How many years have you been trading at this address? yrs

4) Is your company Limited? (please tick): Yes (1) No (2)
(1) If YES please attach a copy of your company's letterhead or compliment slip, complete the following details then move on to Box 6.
Registration No: Vat No:
(2) If NO please complete the following then move on to Box 5. Is the address you have given (please tick)
Your home Rented/Leased Premises A Unit Public house
Other (please specify)
Are you a Franchise? Yes No

5) If your company is NOT Limited please give Proprietor's/Partner's or Franchisee's home address & details below:
(1) Name: D.O.B:
(for credit rating purposes only)
Address: Post Code:
(2) Name: D.O.B:
(for credit rating purposes only)
Address: Post Code:
(3) Name: D.O.B:
(for credit rating purposes only)
Address: Post Code:
If you have lived at the above address for less than three years, please give previous home address below:
(1) Name & Address:
.....
(2) Name & Address:
.....
(3) Name & Address:
.....

6) Bank Details: (cheque and credit customers)
Bank Name & Address:
Post Code:
Account Name:
Account Number: Sort Code:
Type of A/c: Current Savings Length held: yrs

7) Accounts Contact: Name: Tel No:

8) Admin Details:
Invoice Address: (If different from trading address)
Statement Address: (If different from trading address)

9) Trade References: (Credit Customers only to complete) **N.B. Breweries or competitors are NOT acceptable as references**
 (Applicants unable to provide Trade References will be asked to trade cash/cheque on delivery for an interim period)

(1) Name:
 Address:

 Account Details:
 Tel No: Fax No:

(2) Name:
 Address:

 Account Details:
 Tel No: Fax No:

10) Credit Limit Required (per month): **Credit Limit Given:**
Please note that there is a min. order value of £60 on all accounts **Authorisation:**

11) Delivery Address: (if different than trading address)
 Address:

 Post Code:
 Tel No: Fax No:

12) Order Contact: Name: Tel No:

13) Any Special Delivery requirements:

14) DECLARATION

I/We have read and understood the terms and conditions of trading as set out overleaf and I/We agree to be bound by them.
 I/We give consent for bank and trade references to be applied for as required. Also for Holdsworth to use a reputable Credit Referencing Company to gather information about individuals, companies and Directors relating to this application form.

Signature: Print Name: Position: Date:
(Director/Partner/Proprietor or person who has authority to open an account and be liable for the company's debts)

Signature: Rep's Name: Date:
(Representative of Michael I. Holdsworth Limited, T/A Holdsworth)

FOR OFFICE USE ONLY

Delivery Details: **Sales Rating:** **Discount:** **Journey Week:** **Day:**
Telesales Details: M Tu W Th F Sa **Time:** **Telesales Contact:**
Customer Outlet Type: **Runs:**/...../.....

Blue copy: Accounts Dept, White Copy: Customer



Instructions to your Bank or Building Society to pay Direct Debit



Name and full postal address of your Bank or Building Society branch:

..... Bank or Building Society
 Address

Postcode

Originator's Identification Number

| | | | | | |
|---|---|---|---|---|---|
| 7 | 5 | 9 | 2 | 4 | 5 |
|---|---|---|---|---|---|

Name(s) of Account Holder(s)

Bank/Building Society account number

| | | | | | | | |
|--|--|--|--|--|--|--|--|
| | | | | | | | |
|--|--|--|--|--|--|--|--|

Branch sort code (from the top right hand corner of your cheque)

| | | | | | |
|--|--|--|--|--|--|
| | | | | | |
|--|--|--|--|--|--|

Reference

Instruction to your Bank or Building Society
 Please pay Michael I Holdsworth Ltd Direct Debits from the account detailed on this Instruction subject to the safeguards assured by The Direct Debit Guarantee. I understand that this Instruction may remain with Michael I Holdsworth Ltd and, if so will be passed electronically to my Bank/Building Society.

Signature(s)
 Date

Banks/Building Societies may not accept Direct Debit Instructions for some types of account.

TERMS & CONDITIONS OF TRADING
MICHAEL I HOLDSWORTH LIMITED (the Company)

- 1) STRICTLY CASH ON DELIVERY, unless otherwise agreed in writing by the Company
- 2) Credit will be granted by a Director of the Company, after a fully completed application form has been processed and certain financial criteria has been met.
- 3) Where credit facilities are granted, payment of the account(s) must be made by the **20TH OF THE MONTH, FOLLOWING THE MONTH OF INVOICE**, unless otherwise agreed in writing by the Company.
- 4) All goods are offered subject to availability on assembly of order.
- 5) The effective price is that ruling at the time of despatch.
- 6) VAT will be added to the invoice in accordance with Government legislation in force at the date of delivery.
- 7) Our minimum order value is **£60.00(excl vat)**. Should an order be accepted below this value, no discount or special net prices will be applicable and a delivery charge will be added.
- 8) Goods ordered and delivered will be considered the responsibility of the customer and no returns will be accepted unless by specific agreement with a Director of the Company
- 9) The Company reserves the right to alter discount levels and/or agreed prices, for any reason, at any time.
- 10) All goods should be checked at the time of delivery. NO credit for damage or shortages can be allowed unless signed for at the time of delivery. Any returned goods must be in the original, undamaged, packaging.
- 11) The risk of loss or damage to the goods will pass to you, the customer, on delivery.
- 12) Legal ownership of the goods will not pass to you until the price for the goods has been paid in full.
- 13) A Director of the Company reserves the right to withdraw credit facilities, for any reason, at any time.
- 14) Failure to remit by the due date may result in suspension of deliveries until payment is received in respect of the outstanding monies or all monies owing to the Company, irrespective of the age of the debt.
- 15) Should a bank transaction be dishonoured in any way, the Company has the right to withdraw credit facilities immediately, thereby making all outstanding monies due for payment.
- 16) There will be an administration charge for any dishonoured bank transactions.
- 17) The Company reserves the right to add costs to an account/accounts that are trading outside their agreed terms. The costs will be £25 per every £100 of outstanding amount(s), and invoiced accordingly.
- 18) If an account/accounts are passed to a debt collector for recovery, credit facilities will automatically be withdrawn.
- 19) All credit notes must be claimed within six months from their tax date, otherwise they will become invalid.

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Michael I Holdsworth Ltd will advise you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Michael I Holdsworth Ltd or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

